**SCHOOL DISTRICT OF INDEPENDENCE**

**23786 INDEE BLVD.**

**INDEPENDENCE, WI 54747**

**Regular Board Meeting**

**Wednesday, August 7, 2013**

**MINUTES**

The regular monthly meeting of the Board of Education of the School District of Independence was called to order in the English room (311) at 7:08 pm on Wednesday, August 7, 2013 by President Joe Bragger.

**Roll Call:** Present for roll call were Board members Jeff Bautch, Leah Matchey, Joe Bragger, Bob Guza, and Chuck Walek, plus Superintendent Paul Vine, High School Principal Barry Schmitt, and District bookkeeper, Marita Halama.

**Proof of public notice:** Dr. Vine confirmed the agenda was legally and properly posted.  The pledge of Allegiance was recited.

**Delegations/Public Input**:  None.

**Consent Agenda:**

1. **Treasurer's’ Report:** Motion to approve treasurer’s report including payrolls of July, vendor checks # 128108 – 128162, and expense journal entries # 1784-1794; motion by Leah Matchey, seconded by Chuck Walek (vote of 4-0 approval).

b)   **Minutes:**  Motion to approve minutes of July 3, 2013 regular meeting and July 16, 2013 special meeting with the motion made by Chuck Walek, seconded by Bob Guza; the motion to approve carried on a 4-0 vote.

**c) Employment:**

**i. Hire of Julia Steiner, K-12 art teacher**

**ii. Hire of Tracy Halama, head volleyball coach**

**iii. Hire of Pam Lehmeier, webmaster - summer contract**

**iv. Hire of Kyle Myhre, computer assistant – summer contract**

**v. Hire of custodian was moved to closed session discussion**

**vi. Hire of Sue Wozney as ½ time secretary**

**vii. Hire of Shay Benedict, summer weight training coach**

**viii.Hire of Jamie Bautch, assistant football coach**

**ix. Hire of Brianna Schwartz, assistant volleyball coach**

**x. Approval of Randy Bautch as volunteer football coach**

*Blanket action taken on the these items, with a motion by Chuck Walek, seconded by Jeff Bautch, to approve the hires, with the exception of custodial contract which was moved to closed session. Vote was 4-0 to approve the hires.*

**Celebrations and Acknowledgements:**

* McKinney-Vento (Homeless) Monitoring Report/ Findings: In 2012-13 the DPI conducted a audit of the District’s policies and procedures regarding homeless children and youth. In June 2013 the district received the results and earned an acceptable score in all ten areas reviewed by the DPI.
* Immigration Youth and Children Grant: In April 2013 the district along with three other area school districts applied for a grant to provide immigrant parents/families additional support in literacy and outreach activities. In June the district was notified it the grant was approved and Independence School district will receive approximately $7700 to help immigrant families and children.

**Discussion:**

 **a) Bids on replacement passenger van (possible action):** Bids are being obtained for a replacement van as the Ford Windstar has major mechanical problems with power steering, transmission, etc.. . Motion made by Leah Matchey, seconded by Jeff Bautch, to sell the Ford Windstar van to an area salvage company. Motion carried 4-0.

**b) Draft 2013-14 Board Goals:** Board members discussed updates and changes to be made to the draft version of the goals.

**Action Agenda:**

1. **Baseball field upgrade overview:** Rettler and Associates representative John Kneer reviewed their proposal to identify the needs and process for a baseball field improvement plan and analysis. Leah Matchey made a motion to hire the Rettler and Associates firm to proceed with the data gathering, soil boring, and site analysis/ development plan as described for fees not to exceed $6,300. Motion was seconded by Chuck Walek, and the vote to approve was 4-0.
2. **66.03 agreement with Arcadia for general education classes:** Motion made by Leah Matchey, seconded by Jeff Bautch, to approve the agreement. Motion carried on a 4-0 vote.

 **c) Trempealeau County Sheriff’s Department request for authorization to carry concealed weapons on school grounds:** Leah Matchey made a motion to approve the authorization, with Chuck Walek seconding it. The discussion about the terms and conditions of the request resulted in a subsequent motion by Leah Matchey to table the discussion and vote on the measure until the insurance liability issue is resolved; Chuck Walek seconded this motion and the vote was 4-0 to table action until a subsequent meeting.

 **d) Trempealeau County Sheriff’s Department request for donation to support the K-9 unit:** Leah Matchey made the motion to approve a $100 donation, with a second by Chuck Walek. Motion carried 4-0.

 **e) Trempealeau County Sheriff’s Department request for access to web-based surveillance access to Independence School District:** Chuck Walek made a motion to approve the request, and Jeff Bautch seconded the motion. Subsequent vote was 4-0 to approve the measure.

 **f) Graduation Policy 345.6 revision:** Motion made by Jeff Bautch to approve the motion for the change in the careers/ portfolio class credits. Bob Guza seconded the motion, and it was approved on a 4-0 vote.

 **g) Elementary, MS, HS student handbooks:** Leah Matchey moved to approve the Elementary Handbook as presented for review; second made by Chuck Walek, and the motion passed 4-0. MS & HS student handbooks were approved on a motion made by Jeff Bautch, seconded by Bob Guza. The approval came on a 4-0 vote.

 **h) Middle School Athletic Handbook and Cost Sharing Agreement:** Jeff Bautch made the motion to approve the handbook and agreement keeping the terms the same as last year; Chuck Walek seconded the motion, and it passed on a 4-0 vote.

1. **K- 12 Faulty Handbook:** Jeff Bautch made the motion to accept handbook as revised with student teaching requirement insertion; Bob Guza seconded the motion and it subsequently passed on a 4-0 vote.

**j) Substitute Handbook:** the discussion was tabled until the next meeting, since the handbook is

 not completed at this time.

**k) Graduate credit request – HS/MS principal:** Leah Matchey made a motion to approve the

 request for reimbursement when the course is successfully completed (transcript as proof).

 Chuck Walek seconded the motion, and it passed on a 4-0 vote.

**l) Volunteer applications:**  Three (3) volunteer applications were approved on a motion made by Bob Guza, second by Jeff Bautch. The vote was 4-0 to approve.

**Information:**

a)  **Administrative Reports:**  Administrative reports presented by Barry Schmitt and Paul Vine.

**b**) **Notice of proposed annexation:**   Information was delivered to school for the information regarding the proposed annexation to the City of Independence.

**c**) **WHV roof coating bids**:Roof inspection has been completed, and the bids for parts or all of the costs of recoating the roofs was presented for the information of the board.

**Convene in closed session in accordance with WI Statute 19.85 (1) (c ):**Motion made by Jeff Bautch, seconded by Chuck Walek, to convene in closed session in accordance with WI Statute 19.85 (1) (c) to discuss support staff handbook, administration contract update, and staff summer contract revision.  The motion carried 5-0 on a roll call vote.  Meeting convened in closed session at 9:48 pm.

**Reconvene Open session:** A motion was made by Jeff Bautch, seconded by Leah Matchey, to reconvene in open session. Motion carried on a 4-0 vote. The meeting reconvened in open session at 11:25 pm.

 **Action taken as a result of closed session discussions:**

1. Richard Hayter will be offered the custodial contract on a motion made by Jeff Bautch, seconded by Chuck Walek. The motion carried on a 4-0 vote.
2. Support staff wage scale will be adjusted with a 2.07% CPI increase plus a 3% increase for adjustment due to frozen wages for the last three years. Motion for this approval was made by Chuck Walek, seconded by Jeff Bautch. The vote was 3-0 to approve (Bob Guza abstained).
3. Administrative contract for Barry Schmitt was amended to include the retirement wording as given to the teachers in their staff handbook for early retirement payout basis. A motion to this effect was made by Chuck Walek, seconded by Jeff Bautch. It passed on a 4-0 vote.
4. Administrator Wendy Stuttgen was granted carry over of 5 days vacation from 2012-13 on a motion made by Chuck Walek, seconded by Bob Guza. The vote was 4-0 to approve.

13) **Adjournment:**  Chuck Walek moved to adjourn, with a second to the motion made by Jeff Bautch.  Motion carried unanimously, and the meeting adjourned at 11:29 pm.

Minutes submitted by - Leah Matchey, Clerk

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